

Monthly donation authorisation

Title _____ First name _____ Surname _____

Address _____

Postcode _____

Home phone _____ Work phone _____ Mobile _____

Email address _____

Date of birth* _____ / _____ / _____

*You are entitled to view all of your personal information held by us. We ask for your date of birth as verification of your identity, in the event of you requesting to access your record.

I/we would like to make an ongoing monthly gift to Baker Heart and Diabetes Institute, to help fund research that will prevent, manage and treat diabetes and cardiovascular disease.

I would like to donate \$_____ (per month) from the below account commencing in _____ (month).

> If you wish your regular gift to be deducted from your CREDIT CARD please complete options 1 & 3.

> If you wish your regular gift to be deducted from your BANK ACCOUNT please complete options 2 & 3.

1 Credit Card Payment

Donations will be deducted anytime from the 15th of each month.

Card type: VISA MasterCard AMEX

Card number: _____

Cardholder name: _____

Signature: _____ Expiry Date: _____ / _____

2 Bank Account Payment *this option is only available if making a regular monthly gift

By signing this document you authorise Baker Heart and Diabetes Institute (Direct Debit User ID 379712), on the 15th of each month (or nearest business day) until further notice in writing to arrange for funds to be debited from my/our account as described in the schedule above by the Bulk Electronic Clearing System. I have read the "Direct Debit Request Service Agreement" that is enclosed and acknowledge and agree with its terms and conditions.

Name and branch of your financial institution: _____

Account Name: _____

BSB Number: _____ Account Number: _____

3 Authorisation

I/we authorise Baker Heart and Diabetes Institute to debit the selected credit card or account (both signatures required if debiting from a joint bank account) with the amount specified unless otherwise notified.

Signature(s): _____ Date: _____ / _____ / _____

Thank you for your ongoing support.

Donations of \$2 or more are tax deductible.

We respect your privacy and are committed to protecting it according to the National Privacy Principles. You can view our privacy policy at baker.edu.au/privacy_policy. For further information, please contact our Privacy Officer: **T1800 827 040** - Eprivacy@baker.edu.au

Baker Heart and Diabetes Institute

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baker.edu.au

Direct Debit Service Agreement



In terms of the Direct Debit Request arrangements made between the Baker Institute and authorised by you, we undertake to periodically debit your nominated account for the agreed amount for donations.

Drawing arrangements

1. By agreeing to the Direct Debit Request you authorise Stripe to arrange for funds to be debited from your nominated financial institution account (the "nominated account"). Stripe is acting as an agent for the Baker Institute and Stripe does not provide any goods or services to you.
2. We will give you at least 14 days notice in writing of any changes to the terms of the drawing arrangements.
3. Stripe will keep information relating to your nominated account confidential in accordance with Stripe's privacy policy, except where required for the purposes of conducting direct debits with your financial institution. Your personal information will be transferred by Stripe to the United States. If you do not want to provide your personal information to Stripe in connection with the Direct Debit Request, Stripe will not be able to debit your nominated account.
4. Where the due date is not a business day Stripe will draw from your nominated financial institution account on the next business day.

Your rights

1. Subject to the terms and conditions of your nominated financial institution account and your agreement with the Baker Institute, you may alter the drawing arrangements. Such advice should be received at least 10 business days prior to the drawing date for any of the following:
 - Changing your nominated account number.
 - Deferring a drawing.
 - Altering a DDR schedule.
 - Cancelling the drawings completely.

If you require further information, please contact the Baker Institute directly on 1800 827 040 or fundraising@baker.edu.au. Alternatively, you can also contact your financial institution.

2. If you believe that there has been an error in debiting your account, you should notify the Baker Institute as soon as possible. We will notify you in writing of its determination and the amount of any adjustment that will be made to your nominated account (if any). Stripe will arrange for your financial institution to adjust your nominated account by the applicable amount (if any). Alternatively, you can also contact your financial institution.
3. Stripe reserves the right to cancel the drawing arrangements if three consecutive drawings are dishonoured by your financial institution. The Baker Institute will arrange an alternative payment method with you. Please refer to the terms and conditions of your nominated financial institution account to see whether dishonour fees apply. The Baker Institute may charge additional dishonour fees in accordance with your agreement.

You can always contact us directly on 1800 827 040 or fundraising@baker.edu.au.

Your commitment to us

It is your responsibility to:

- Ensure your nominated account can accept direct debits.
- Ensure that there are sufficient clear funds available in the nominated account to meet each drawing on the due date.
- Advise immediately if the nominated account is transferred or closed or your account details change.
- Arrange a suitable payment method if Stripe or the Baker Institute cancels the drawing arrangements.
- Ensure that all authorised signatories nominated on the financial institution account to be debited authorise the Direct Debit Request.